

# Training & Professional Development

## QUADEL CONSULTING & TRAINING LLC

Quadel Consulting is a leading national expert in all aspects of the affordable housing industry. Quadel blends private-sector productivity, quality, and management principles with public and non-profit social welfare goals. Since 1975, Quadel has provided program management, consulting, and training services to the affordable housing industry.

We know from experience that effective housing management starts with a capable and knowledgeable staff. Quadel developed a series of practical training programs on housing rules and regulations to train those in the housing industry. We have trained over 60,000 housing professionals around the country, and the industry recognizes Quadel as the premier source for keeping staff up-to-date on housing rules and best practices.

### Training Concentrations:

- HUD-Assisted Multifamily Programs
- Low-Income Housing Tax Credits
- Housing Choice Vouchers
- Public Housing
- Rental Assistance Demonstration (RAD)
- Housing Quality Standards
- Fair Housing
- See complete list on reverse side

### TaCCs:

Quadel's Low-Income Housing Tax Credit Compliance (TaCCs) utilizes extensive exercises and case studies to lead participants through all of the critical areas required to keep your LIHTC property in full compliance. The basic course is 1.5 days, with an option to add on a certification exam for a full two days or a third full day for our advanced Mixed Finance Module, which brings in additional information on compliance when other funding sources like Section 236, Section 202, 811, HOME, CDBG, or Public Housing are mixed in the same development.

### AHM:

Quadel's intense, two-day Assisted Housing Manager (AHM) course trains multifamily professionals in all programs contained in the HUD Handbook 4350.3 REV-1/CHG-4 and teaches the skills required to earn a superior annual Management Occupancy Review. There is also an optional third day that covers review and a certification exam. Increased monitoring of regulatory compliance by HUD makes this course essential training for front-line staff, managers, and owners of HUD-subsidized multifamily housing.

### HCV:

Quadel's two-day Housing Choice Voucher (HCV) Specialist training is a comprehensive course combining the use of classroom lecture, PowerPoint presentations, case studies, course book instruction, and group exercises to further participant understanding of the HCV program. The addition of a certification exam adds an additional day to the course. The workshop includes coverage of current HCV program rules, in-depth coverage of eligibility, limits on assistance to non-citizens, waiting list management, annual income, allowances and rent calculations, voucher issuance and leasing, portability, payment standards, and rent reasonableness. An overview of SEMAP and HQS is also included.

### Tailored & Hosted Training

Quadel can tailor entire training courses to meet the specific needs of organizations. Additionally, if an organization has the ability to host a training session using an onsite facility, Quadel can create a very affordable option to train staff and other interested groups in the area. For more information or to request a proposal, visit

<http://quadel.com/proposal>.

For more information or to customize your training needs, please contact **Quadel Consulting** at 1.800.987.2581 or via email at [training@quadel.com](mailto:training@quadel.com). Register Online at [Quadel.com/Training](http://Quadel.com/Training).

## Quadel Training Courses

**Program**

**Training Program**

<p><b>HOUSING CHOICE VOUCHER PROGRAM</b></p>	<ul style="list-style-type: none"> <li>• HCV Executive Management and Certification</li> <li>• Housing Choice Voucher Specialist and Certification</li> <li>• Housing Choice Voucher Supervisor and Manager</li> <li>• Housing Quality Standards Inspector and Certification</li> <li>• Family Self-Sufficiency Training and Certification</li> <li>• Project Based Vouchers</li> <li>• HCV Informal Reviews and Hearings</li> <li>• Fair Housing and Reasonable Accommodations</li> <li>• HCV Homeownership</li> </ul>
<p><b>PUBLIC HOUSING</b></p>	<ul style="list-style-type: none"> <li>• Public Housing Specialist and Certification</li> <li>• Public Housing Supervisor and Manager Training and Certification</li> <li>• Customer Service for Public Housing</li> <li>• Project Based Management</li> <li>• Uniform Physical Conditions Standards (UPCS) and Public Housing Maintenance</li> <li>• Public Housing Assessment Systems (PHAS)</li> <li>• Public Housing Informal Reviews and Grievances</li> <li>• Family Self-Sufficiency Training and Certification</li> <li>• Fair Housing and Reasonable Accommodations</li> </ul>
<p><b>RENTAL ASSISTANCE DEMONSTRATION (RAD)</b></p>	<ul style="list-style-type: none"> <li>• The Essential RAD Overview</li> <li>• RAD Project-Based Rental Assistance (PBRA)</li> <li>• RAD Project-Based Voucher (PBV)</li> </ul>
<p><b>LOW-INCOME HOUSING TAX CREDITS</b></p>	<ul style="list-style-type: none"> <li>• Low-Income Housing Tax Credit Compliance Training (TaCCs)</li> <li>• Mixed Finance Compliance (HOME, CDBG, HUD Multifamily, etc.)</li> </ul>
<p><b>MULTIFAMILY HOUSING</b></p>	<ul style="list-style-type: none"> <li>• HUD Handbook 4350.3 Occupancy Requirements (Assisted Housing Manager Certification)</li> <li>• Training for Auditors of HUD-Subsidized Multifamily Housing Programs</li> </ul>
<p><b>PHA PROCUREMENT</b></p>	<ul style="list-style-type: none"> <li>• Federal Procurement Requirements</li> <li>• Contract Management 101 and Compliance</li> </ul>
<p><b>SPECIAL PROGRAMS</b></p>	<ul style="list-style-type: none"> <li>• Public Housing Board of Commissioner</li> <li>• Resident Council</li> <li>• Violence Against Women Act (VAWA)</li> <li>• Affirmatively Furthering Fair Housing</li> </ul>